MEML 1090 Developing Employment Policies and Handbooks

**Required Text**

Author: Page  
Title: Establishing a System of Policies and Procedures  
Publisher: Process Improvement Publisher  
Year/Edition: 2006/7th Edition  
ISBN: 9781929065004  
PLEASE NOTE: WHILE THE NSU BOOKSTORE IS UNABLE TO CARRY THIS BOOK, YOU MAY FIND USED EDITIONS VIA OTHER BOOK RETAILERS.

MEML 2020 Employee Benefits

**Required Text**

Author: Martocchio  
Title: Employee Benefits  
Publisher: McGraw-Hill  
ISBN: 9781259712289

MHL 1090 Accreditation and Licensing

No textbook is required for this course.

MHL 2070 Legal Issues in Health Care Human Resources

No textbook is required for this course.

MLAW 1020 Legal Research, Methods and Reasoning

**Required Text**

Author: Murray and Descanctis  
Title: Legal Research Methods  
Publisher: Foundation Press  
ISBN: 9781609302429

MLAW 1032 Federal Privacy Law

No textbook is required for this course.

MLAW 1035 Professional Communication

**Required Text**

Authors: Quintanilla & Wahl  
Title: Business and Professional Communication: KEYS for Workplace Excellence  
Publisher: SAGE Publications  
ISBN: 9781506369594

MLAW 1036 Legal Foundations

**Required Text**

Authors: Carter & Burke  
Title: Reason in Law  
Publisher: University of Chicago Press  
ISBN: 9780226328188
MLAW 2030 Preventing Workplace Harassment
Required Text
Authors: Dobrich, Dranoff & Maatman
Title: The Manager's Guide to Preventing a Hostile Work Environment

PLEASE NOTE: THIS TEXT IS OUT OF PRINT, BUT IS REPRINTED COURTESY OF XANEDU AND ONLY CAN BE OBTAINED THROUGH THE NSU BOOKSTORE – nsubooks.bncollege.com

MLAW 2060 Laws Regulating Wages and Hours
No textbook is required for this course.

MLAW 2070 Labor Laws: Unions and Management
No textbook is required for this course.

MLAW 2095 Workers Compensation
Required Text
Author: Duff
Title: Workers’ Compensation Law: A Context and Practice Casebook
Publisher: Carolina Academic Press
Year/Edition: 2017/2nd Edition
ISBN: 9781531003081

MLAW 3006 Cyber and Information Crimes
Required Text
Author: Britz
Title: Computer Forensics and Cyber Crime: An Introduction
Publisher: Pearson
ISBN: 9780132677714

MLAW 3025 Individual Research Project (IRP) Seminar
Required Texts
Authors: Oliu, Brusaw & Alred
Title: Writing That Works: Communicating Effectively On the Job
Publisher: Bedford/St. Martin's
ISBN: 9781319019488
AND
Author: Lucas
Title: The Art of Public Speaking
Publisher: McGraw Hill
ISBN: 9780073523910

MLAW 3028 Individual Research Project (IRP) Honors Thesis
Required Text
Author: Volokh
Title: Academic Legal Writing
Publisher/Edition: Foundation Press/5th Edition
ISBN: 9781634598880