

SERVICE PROJECT REQUEST FORM

Please print legibly or type all responses.

Use this form to submit requests for service projects/organizations not already on the pre-approved list. Individual students or student organizations may apply for project approval.

Time spent on the project may count toward the Mandatory Service Graduation Requirement and/or Pro Bono Honor Program only if the work complies with the requirements set forth in the Service Handbook and the project is approved by the Director of Public Interest Programs *prior* to work beginning on the project.

Student Name / Student Organization		Today's Date
Email Address		Expected Date of Graduation (if individual)
Name of Organization / Placement Site		Location (city/state)
Name of Supervisor / Supervising Attorney		Supervisor's Title
Supervisor's Phone Number		Supervisor's Email Address
Expected Start Date	Expected End Date	Expected Total Hours

Please provide a brief description of the work you/the organization will be doing below:

I hereby certify that there will be no academic credit given or payment received for this opportunity.

Signature of Student

Date

Signature of Supervisor / Supervising Attorney

Date

Submit completed requests to the Director of Public Interest Programs for pre-approval.