

# AMY S. BORMAN, ESQUIRE

9790 Napoli Woods Lane • Delray Beach, Florida 33446 • (561) 385-0465 • ASBorman@gmail.com

---

## LEGAL EXPERIENCE

---

### **Palm Beach County Clerk & Comptroller, West Palm Beach, Florida**

*Director, Branch Operations*

2019-Present

Responsible for the business operations of the branch offices in Delray Beach, North Palm Beach, Royal Palm Beach and Belle Glade. Works with other court departments to analyze and improve business practices.

### **Ascent Training and Consulting Solutions, LLC, Delray Beach, Florida**

*Legal Trainer and Consultant*

2019

Provides training to attorneys and support staff on various topics including the Florida Rules of Judicial Administration. Consults with law firms on a variety of legal and employment issues.

### **Fifteenth Judicial Circuit, West Palm Beach, Florida**

*General Counsel*

2007-2019

Advised on administrative and employment law related matters. Consulted with judges on various legal issues. Led external and internal trainings. Conducted legal research and drafted proposed orders as requested. Supervised and trained the circuit's staff attorneys. Identified and developed internal programs and processes to improve efficiency in the handling of court proceedings.

### **FitzGerald, Hawkins, Mayans & Cook, P.A., West Palm Beach, Florida**

*Of Counsel*

1998-2006

Primary areas of practice included business litigation and employment law litigation.

### **Palm Beach County Sheriff's Office, West Palm Beach, Florida**

*Assistant Legal Advisor*

1995-1998

Responsible for unemployment matters, civil process issues, forfeiture litigation files, and inmate claims.

### **Charles R. Morgenstein, P.A., Boca Raton, Florida**

*Associate Attorney*

1994-1995

Primary areas of practice included commercial litigation, real estate, and condominium/homeowner litigation.

### **Mattlin & McClosky, Boca Raton, Florida**

*Associate Attorney*

1992-1994

Primary areas of practice included insurance defense and commercial litigation.

## TEACHING EXPERIENCE

---

### **Nova Southeastern University, Davie, Florida**

*Adjunct Professor, Shepard Broad College of Law*

2020-Present

Adjunct professor for a course on the Florida Rules of Judicial Administration.

### **University of Florida, Gainesville, Florida**

*Adjunct Professor, Levin College of Law*

2019-Present

Adjunct professor for a course on the Florida Rules of Judicial Administration.

### **Florida Atlantic University, Jupiter, Florida**

*Adjunct Faculty Member, Wilkes Honors College*

2019-Present

Adjunct instructor for the following courses: Women and the Workplace and Judicial Process.

### **Nova Southeastern University, Davie, Florida**

*Adjunct Faculty Member, Legal Assistant Studies; Business and Administrative Studies*

1998-2005

Served as an adjunct instructor for the following courses: Personal Injury Litigation, Legal Research & Writing, Advanced Litigation, Interviewing and Investigating, Criminal Justice, and Business Law I.

### **Florida Atlantic University, Boca Raton, Florida**

*Adjunct Faculty Member, College of Business*

1997-1999

Served as an adjunct instructor for Advanced Legal Studies.

### **Lynn University, Boca Raton, Florida**

*Adjunct Faculty Member, Professional and Continuing Studies*

1995- 2003

Taught courses including Employment Law, Business Law I, Business Law II, and Real Estate Law.

## COMMITTEE ASSIGNMENTS & VOLUNTARY BAR ASSOCIATIONS

---

### **Supreme Court of Florida**

*Local Rules Advisory Committee*

2016-Present

### **The Florida Bar**

*Standing Committee on Professionalism*

2017-2020

*Rules of Judicial Administration Committee (Chair 2015-2016)*

2011-2017; 2020-Present

### **Florida Courts Technology Commission**

*FCTC/RJA Joint Workgroup*

2015-2018

*Operational Procedures Workgroup*

2016-2018

*Self-Represented Litigant Workgroup*

2020-Present

### **Palm Beach County Bar Association**

*Bench Bar Committee (Co-chair 2016-2017)*

2007-Present

*Professionalism Committee (Co-chair 2012-2014)*

2008-Present

*Judicial Relations Committee*

2009-2019

### **Craig S. Barnard, American Inn of Court**

2015-2019

*Pupilage Group Leader (2017-2018)*

### **Florida Association for Women Lawyers**

2014-Present

*Mentoring Committee (Co-chair 2016-2017)*

### **Palm Beach County Election Canvassing Board**

2012

## AWARDS & RECOGNITIONS

---

### **Legal Elite Recognition**

2017

Recognized by *Florida Trend Magazine* as a Legal Elite Attorney for Government and Non Profit

### **The Sidney A. Stubbs Professionalism Award**

2016

Presented by the Palm Beach County Bar Association for Excellence in Practicing Professionalism

### **The Justice Barbara Pariente Award**

2015

Presented by the Palm Beach County Chapter of the Florida Association for Women Lawyers for Support in Advancing Women in the Legal Profession

### **Prudential Productivity Award**

2015

Presented by the State of Florida for Tax Dollars Saved Via an Efficient Method of Closing Cases

### **Leader in the Law Award**

2015

Presented by the Florida Association for Women Lawyers

## EDUCATION & BAR MEMBERSHIPS

---

**University of Florida, B.A., Center for Studies in Criminology and Law, June 1988**

**Georgetown University Law Center, J.D., May 1992**

**The Florida Bar, Admitted October 1992**

**Southern District of Florida, Admitted March 1993**

## AMY SINGER BORMAN, ESQUIRE

---

9790 Napoli Woods Lane • Delray Beach, Florida 33446 • (561) 385-0465 • ASBorman@gmail.com

### SPEAKING ENGAGEMENTS

---

- Association of Legal Administrators, Palm Beach County Chapter, *August 2012*  
*Presentation on Rule of Judicial Administration 2.516 - Electronic Service*
- Broward County Traffic Hearing Officers, *October 2014*  
*Presentation of Rule of Judicial Administration 2.505 and covering attorneys in traffic court*
- Certified Process Server Annual Recertification & Certification Training, *2010-2018*  
*Annual update on new cases and statutes in the area of service of process*
- Fifteenth Judicial Circuit Annual New Attorney Seminars, *2013-2017*  
*Series of three seminars for new attorneys including professionalism, drafting motions and proposed orders, and understanding the difference between local rules, administrative orders and divisional instructions*
- Fifteenth Judicial Circuit Covering Attorney Symposium, *May 2014*  
*Presentation of Rule of Judicial Administration 2.505 and the obligations of coverage attorneys*
- Florida Association for Women Lawyers, Boca Raton Chapter, *December 2015*  
*Presentation on local rules and administrative orders*
- Florida Association of Private Process Servers Annual Conference, *2009*  
*Presentation on service of process statutes, rules, and case law*
- Florida Circuit Judges' Annual Conference, *August 2016*  
*Plenary presenter on Rules of Judicial Administration 2.420 and 2.425*
- Florida Court Personnel Institute, *February 2014, February 2016*  
*Presentations on social media use by judicial employees; electronic communication by court employees*
- Florida Trial Court Staff Attorney Association, *October 2014*  
*Presentations on service of process and social media use by staff attorneys*
- Nova Southeastern University, Shepard Broad College of Law, *May 2016*  
*E-Everything Presentation - Rules of Judicial Administration 2.420 and 2.425*
- Palm Beach County Bar Association Bench Bar Conference, *2007-2019*  
*Various topics including local rules and administrative orders, electronic service and filing, coverage attorneys and the Rules of Judicial Administration*
- Paralegal Association of Florida (various chapters), *Nov. & Sept. 2012, May 2015, May 2017*  
*Various topics including local rules and administrative orders, electronic service and electronic filings, as well as case law updates*
- South Palm Beach County Bar Association, *October 2009, October 2013*  
*Presentations included the topics of local rules and administrative orders as well as common oversights committed by the most seasoned attorneys*
- University of Florida, Levin College of Law, *January 2015, January 2016, October 2016, August 2017, August 2018*  
*Presentation to first year law students on drafting resumes and cover letters*