

PETITION TO CHANGE DIVISIONS

A student may change divisions from full-time to the part-time division or from the part-time to the full-time division. Petitions will be accepted from first year students during their second semester of law school.

Full-time students who will be entering their final semester will register with their current division. All other students will register with their new division.

The deadline for submitting this form is no later than 5:00 PM on Wednesday of the week prior to the opening of registration for the semester in which you plan to switch.

By signing this form the student acknowledges the following conditions:

1. Change can only be made once during a student's career at the law school.
2. Students who switch divisions will be ranked in the division they were in during the term in which they completed 60 credits.
3. Students who change into the part-time division for their **entire** final year are permitted to enroll in a 12 credit clinic/field placement and continue as a part-time student. Students who are currently full-time and planning to participate in a full-time clinic/field placement (12 credits) in their final semester are not permitted to change to the part-time division, and will continue to remain a full-time student.

Student's Name _____

NSU ID #: N _____ Year Student is in _____

Current Division _____ New Division _____

Semester the Change Will Become Effective _____

Do you receive financial aid? _____ Yes _____ No

Are you a scholarship recipient? _____ Yes _____ No

Financial Aid Advisor Signature _____

(Required only for financial aid recipients)

Graduation Advisor Signature _____ New Block Code _____

Student Signature _____ Date _____