

SPORTS AND ENTERTAINMENT LAW SOCIETY
CONSTITUTION AND BYLAWS
SELS CHAPTER AT NOVA SOUTHEASTERN UNIVERSITY
SHEPARD BROAD COLLEGE OF LAW

Article I. SELS in General

The name of this organization is the Sports and Entertainment Law Society ("SELS"), a group consisting of law students at the named law school Nova Southeastern University Shepard Broad College of Law ("NOVA"). The purpose of this Section shall be to promote the objectives of the State Bar of Florida within the field of sports and entertainment.

Article II. Mission

The sports and entertainment industries continue to grow in the twenty first century. As they evolve with emerging new technologies, lawyers and the legal field must stay up-to-date with the newest trends and how they may impact old and new laws. This organization seeks not only to provide a robust social networking tool for students, but also to expand students' knowledge and opportunities of where the law can facilitate the successes in sports and entertainment.

Article III. Executive Board Members

(i) In General.

The Executive Board of the Sports and Entertainment Society consists of five (5) members. The President, Vice President of Entertainment, Vice President of Sports, Treasurer and Secretary. All incoming potential board members must send letter of intent and resume before interviews by current Executive Board. Only current members of SELS, who have paid their dues for that year will be eligible to apply for an Executive Board position. A position will not become open unless its current holder wishes to resign or they are voted out or upon graduation. Any Executive Board member that wishes to resign must do so with a formal letter of resignation to the Board.

(ii) President

The President shall:

- Shall preside over all meetings
- Shall be responsible for supervising all stages of preparation for activities, including panel discussions, external meet-and-greets, and the annual Symposium
- Shall be responsible for organizing and presenting the annual strategic yearly plan
- Shall be the primary liaison between SELS and external parties, such as the ABA, NOVA Student Bar Association ("SBA") and NOVA Staff/Faculty, Richmond, restaurants, other events locations, potential panelists, etc.
- Delegate plans of operations for VP to implement.

- Shall maintain and ensure equal representation and treatment of matters pertaining to both sports and entertainment industries

(iii) Vice President of Sports

Focusing on sports law, the Vice President of Sports:

- Shall preside over meetings in the absence of the President.
- Shall be responsible for taking minutes of meeting should the Secretary not be present.
- Shall lead and supervise the day-to-day preparation of SELS events, with the coordination of the Executive Board and other Chair Members.
- Shall assist President in long-term planning and execution of all SELS events & competitions.
- Ensure marketing, communications, and alumni relations are running to plan
- Identify/research potential external organizations that could have interest in collaborating with SELS for events/ helping SELS promote events (i.e. Florida Bar EASL, National Bar, sports lawyer associations, entertainment law associations, other law schools)
- Pinpoint relevant NSU Undergraduate organizations that SELS should develop relationships with and that should be informed of our events to in effort to increase attendance and engagement on a university wide scale

(iv) Vice President of Entertainment

Focusing on entertainment law, the Vice President of Entertainment:

- Shall preside over meetings in the absence of the President.
- Shall be responsible for taking minutes of meeting should the Secretary not be present.
- Shall lead and supervise the day-to-day preparation of SELS events, with the coordination of the Executive Board and other Chair Members.
- Shall assist President in long-term planning and execution of all SELS events & competitions.
- Ensure marketing, communications, and alumni relations are running to plan
- Identify/research potential external organizations that could have interest in collaborating with SELS for events/ helping SELS promote events (i.e. Florida Bar EASL, National Bar, sports lawyer associations, entertainment law associations, other law schools)
- Pinpoint relevant NSU Undergraduate organizations that SELS should develop relationships with and that should be informed of our events to in effort to increase attendance and engagement on a university wide scale

(v) Treasurer

- Shall be responsible for coordinating with the President, VP of Sports, and VP of Entertainment in all of the Sports & Entertainment Law Societies' financial obligations

- Shall prepare funding request forms and presentations for SBA and NOVA Financing meetings with the coordination of the President.
- Coordinate and account all funding requests through the events office
- Process all reimbursement requests through the appropriate office.

(vi) Secretary

- Shall serve as the liaison between the Membership and the Executive Board
- Take minutes and track attendance for all board and general member meetings
- Manage all correspondence through SELS email and keep an organized log of all SELS documents
- Ensure communication to SBA Secretary to include SELS events in emails
- Shall coordinate with appropriate executive member or chair to note all industry events throughout the year, and ensure that all members are aware of the various industry networking opportunities and events happening in the South Florida region and abroad

ARTICLE IV – General Board

(i) In General.

The General Board of the Sports and Entertainment Society consists of three (3) members. The Director of Social Media, The Director of Alumni Relations, and the Symposium Coordinator. The General Board will serve in a operational and promotional role.

(ii) Director of Social Media

The Director of Social Media shall be:

- Responsible for executing all marketing strategies developed under the supervision of the President.
- Shall be in charge of creating and maintaining the SELS brand material, which will be displayed both locally and nationally.
- Shall coordinate with executive board in the implementation of all social media strategies and all on campus marketing campaigns.
- Shall coordinate with executive board in the promotion of SELS events to NSU Shepard Broad College of Law organizations, including but not limited to, relevant undergraduate organizations on NSU's campus, and other local law schools

(iii) Director of Alumni Relations

The Director of Alumni Relations shall:

- Organize and research current documentation that SELS has collected to format it into a usable resource for current and future E-Boards
- Update spreadsheets that outline past members by researching online (any social media the executive board determines as reasonable) and working with administration to validate information

- Maintain the database by adding SELS most recent graduates, as well as new students that are members of our society
- Work with the President and Director of Social Media to organize an informational newsletter that may be sent out to alumni in the database either one (1) or two (2) times in a school year to update them on SELS activities (“Alumni Organization and Outreach Project”)

(iv) Symposium Coordinator

The Symposium Coordinator shall:

- Aid in the selection and management of conference liaisons and volunteers, as well as the assignment and delegation of their duties
- Assist President and Vice Presidents with conference logistics, venue preparation, panelists’ information, CLE approval requirements, execution of conference etc.
- Brainstorm desired panel topics as well as target/potential speakers with the conference committee/administration
- Communicate with any panelist and their respective teams when necessary to assist in the coordination of their visit (including (if necessary, approved, and directed) lodging, airfare, and other transportation)
- Collaborate with President and Vice President to ensure symposium is properly planned by securing the necessary locations/facilities and amenities for attendees, as well as attending all events to guide IT and facilities faculty with the setup and layout
- Work with treasurer to request any funding forms to be submitted to NOVA Financing covering event expenses, meal expenses, potential transportation expenses, etc.
- Provide the Director of Social Media with all information necessary that needs to be relayed to any members and attendees

Article V. Membership

(i) Equal Opportunity and Equal Access.

In the conduct of all aspects of its activities, SELS shall not discriminate on the basis of age, religion, disability, ethnicity, national origin, race, sex, sexual orientation, medical condition, or veteran status.

(ii) Membership.

Membership in the organization shall be open to all students at the Nova Southeastern College of Law, who are interested in the mission and purposes set forth in Art. II. Membership is contingent upon students being enrolled in Shepard Broad College of Law and must be in good academic standing to participate in extracurricular organizations. Any SELS member who, for any reason, ceases to be a student at the Nova Southeastern University Shepard Broad College of Law or be on academic probation shall be subject to termination of their membership with SELS.

(iii) Voting.

SELS Executive Board members are the only persons eligible to vote for amendments to this Constitution & Bylaws. As such, each member will be afforded one vote per vacant officer positions.

Article VI. Meetings & Events

(i) Executive Board Meetings:

- The Executive Board shall meet in session at the call of either the President or Vice President, and will take into consideration all desired agendas and/or meetings by other officers or passionate members.
- SELS meetings shall be held with enough frequency to accomplish the mission and purposes enumerated in Art. II.
- The Secretary or whoever else is delegated shall be responsible for recording the meetings of each meeting and sending the follow-up email after the meeting which includes the minutes and a meeting recap.
- At the Executive Board meeting, an agenda will be created for the general meetings including talking points, which needs to be approved by the rest of the board within 24 hours.
- Date and time for Executive Board meetings will be discussed and voted on by members of the Executive Board and a majority vote will establish the date and time.

(ii) General Meetings

A minimum of at least four (4) general meetings shall be held during each school year. One of the principal goals of meetings shall be to carry out and to plan events and activities designed to carry out SELS's mission (see Art. II). The officers, in consultation with the SELS members and advisor, shall insure that adequate notice is given of each meeting.

(iii) Events:

- SELS will host a yearly Sports and Entertainment Law Symposium and invite lawyers in the community to speak to law students about their experience of practicing in the field. SELS will host keynote speakers throughout the semester to educate NSU law students about relevant legal issues in the sports and entertainment industries.
- Further, SELS will organize exciting social events with great networking opportunities; NSU law students will be able to attend conferences, seminars and symposiums hosted by the Entertainment, Arts & Sports Law section of the Florida Bar ("EASL") and the American Bar Association's Forum on the Entertainment and Sports Industries as well as other schools.
- Attending these various events will provide insight into legal, financial, and business issues in sports and entertainment while networking with other law students, attorneys, and industry professionals across the country.

Article VII. Constitution and Bylaws

- (i) All Executive Board members will meet at the beginning of each semester, to review the current Constitution and Bylaws.
- (ii) Any Revisions and/or amendments to the organization's current Constitution and Bylaws must be decided by a majority vote.
- (iii) In the event an emergency change to the Bylaws needs to be made, it can be done by a majority vote.

Article VIII. Communication Between Executive Board Members

- (i) Primary form of communication between.
- Executive Board members will be to speak in person or via e-mail.
- (ii) Any Executive Board members who sends an e-mail to the group is responsible for sending a text message to the group to alert the others.
 - Text messages to the Executive Board shall only be used to exigent circumstances.
- (iii) Executive Board members have 24 hours to respond to any e-mail that is sent out regarding SELS. Failure to do so will result in the consequences listed below.

Article IX. E-Mails to Student Body/Social Media Outlets

- (i) Director of Social Media and Alumni will be responsible for drafting all e-mails that will be sent to the Student body.
- (ii) Director of Social Media and Alumni will send it to all the Executive Board members for approval.
- (iii) All Executive Board members have 24 hours to respond to the e-mail stating that they accept the current draft or respond with any suggested changes.
- (iv) Upon receipt of 3 e-mail responses, the e-mail will be sent out by the designated E-mail representative to the Student Body.
- (v) Director of Social Media and Alumni will be in charge of posting information about all the meetings and upcoming events on the organizations different Social Media Outlets.

Article X Food/Catering for Meetings and Events

- (i) The Vice President will be responsible for all food and catering orders required for meetings and events hosted by the organization.
- (ii) The Executive Board needs to vote for approval of the food choice for any major events, including the annual symposium.
- (iii) No vote is required on the food for the general student body meetings.
- (iv) The allocated budget is \$80.00 for day meetings and \$40.00 for evening meetings in the event one is held. This budget is subject to change deemed necessary by the Treasurer.

Article XI. Creation of Committees

- (i) Each Executive Board member will chair a committee for each event the organization hosts.

- (ii) The specific committee and their respective chairs shall be decided at the Executive Board meeting based on a majority vote.
- (iii) Student members will be invited to join a committee for each event the organization hosts.

Article XII. Professionalism

- (i) All Executive Board members will strive to maintain a high level of professionalism at all times.
- (ii) All Executive Board members will demonstrate courtesy and respect toward other Executive Board members and their ideas.
- (iii) All Executive Board members will work together as a team and engage in open discussions in an effort to resolve any conflicts that may arise in the future.

Article XIII. Elections

- If there is a vacant Executive Board position, it will be filled through process of appointment
- All interested parties for an Executive Board position will apply by submitting a letter of intent along with a resume, and all potential candidates will be interviewed by a few members of the Executive Board and see which candidates will be the best for the position and be able to improve the organization as a whole.
- All candidates will be voted on by the Executive Board to fill the vacant Executive Board position.
- Elections for 1L Class representative will be held by popular vote on the second general meeting of the fall semester.

Article XIV. Board Member Strikes

- A strike policy will be implemented in order to assure all board members abide by the Bylaws and Constitution.
- Any violation of the Bylaws or the Constitution may result in a strike as agreed by a majority vote of the Executive Board.
- Any Executive Board member may bring up any incident he or she feels is a violation of the Bylaws .
- If a board member accumulates three strikes, the Executive Board can vote to remove them from their current position.
- In the event someone is removed from their position, the Executive Board will vote to appoint a replacement.

Article XV. Eligibility for Executive Board Positions

- To be eligible for an Executive Board position, an applicant will have had to actively participate in the planning of the organization's major events including the annual Sport and Entertainment Law Symposium.
- It is also required that the prospective Executive Board member attend the annual Sport and Entertainment Law Symposium.

- The Executive Board can consider a candidate for a position in the event they do not attend the symposium in the case a candidate can not attend due to extraordinary circumstances.
- Prospective board members should also consistently attend general meetings throughout the semester.

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Article XVI. Immediate Expulsion of a Board Member

- A board member can be can be expelled from the board by a majority vote in the event certain violations occur such as but not limited to:
 - Gross disregard for the Bylaws
 - Misappropriation of funds
 - Blatant disregard for majority voted decisions
 - Any Conduct detrimental to the organization
- The Executive Board will vote if the conduct was done with conscious disregard to the best interest of the organization and if a majority votes it was, then the board member will be removed from their position.