

**NOVA SOUTHEASTERN UNIVERSITY
SHEPARD BROAD COLLEGE OF LAW'S
PUBLIC INTEREST LAW SOCIETY'S
ORGANIZATIONAL BYLAWS**

§ 1: General Information and Purpose

This organization is officially known as the Public Interest Law Society, but within the College of Law it is informally known as PILS. PILS is a student-run organization founded in 1994 to promote public interest legal employment opportunities and to overcome the economic barriers that confront future public interest lawyers.

§ 2: Executive Board

A. President

The President shall:

1. Have general supervision over all affairs and activities concerning PILS.
2. Have access to all books and property of the organization.
3. Call and preside over all organization meetings, including but not limited to Executive Board Meetings, General Meetings, Special Meetings, and Emergency Meetings.
4. Delegate necessary tasks and duties to other Executive Board officers and supervise the same.
5. Formally represent the organization at meetings with the SBA, administration, faculty, etc. as necessary.
6. Be responsible for the reservation or acquisition of any rooms, equipment, or materials needed by the organization.
7. Be responsible for recruitment and promotion of student membership, especially those in the incoming 1L sections.
8. Be responsible for organizing the efforts to solicit donations for the PILS Auction.
9. Be responsible for all communication to the student body as a whole.

B. Vice President

The Vice President shall:

1. Exercise the duties and powers of the President in the event of the President's absence.
2. Perform duties as delegated by the President.
3. Act as a liaison between PILS and all other clubs, organizations, and entities on campus except as it relates to SBA and the administration.
4. Coordinate an organization presence at any campus events where student organizations should or must be present
5. Locate and coordinate all events, including but not limited to public/community service, networking, guest speakers, panel discussions, fundraising, socials, and other community service, educational, or social events, except as it relates to the Auction

C. Secretary

The Secretary shall:

1. Maintain a complete and accurate membership roster
2. Keep records of all communications, including but not limited to meeting notes and delegated tasks related to PILS functions
3. Be responsible for all marketing, publicity, and social media of the organization

D. Treasurer

The Treasurer shall:

1. Keep accurate records of all financial transactions
2. Collect dues, make expenditures, and render regular financial reports on request
3. Follow all University and SBA regulations and procedures as it relates to finances
4. Assist in locating fundraising opportunities
5. Be responsible for using funds from fundraisers to aid the organization in furthering its goals of awareness, education, and networking
6. Assist in maintaining a complete and accurate membership roster
7. Assist in post-auction collection of donations

E. Auction Chair

The Auction Chair shall:

1. Preside over all meetings related to the Auction
2. Be responsible for the general creation, facilitation, coordination, marketing, communications, and execution of the Auction
3. Maintain calendar and track progress of donations
4. Recruit, train, and coordinate volunteers
5. Handle post-auction collection of donations, thank you letters, and delivery of auction items
6. Delegate tasks related to the Auction as necessary

F. PILS Journal Editor

The PILS Journal Editor shall:

1. Meet with NSU's Director of Public Interest Programs as needed
2. Manage all journal writers for each issue
3. Circulate topics to potential Student Writers as quickly as reasonably possible upon receipt of the same
4. Edit, proof, and process articles
5. Be responsible for setting and keeping track of necessary deadlines
6. Create, layout, and edit each issue
7. Work with NSU's Director of Public Interest Programs to edit and format the Journal

§ 3: Membership

PILS membership is open to all law students. There are no minimum commitments required for general members.

§ 4: Public Service and Law School Projects

A. Canned Immunity

PILS organizes an annual canned food drive in November, benefiting a local food bank.

B. Auction

PILS' major fundraiser is the annual Auction held each Spring. The money raised by the Auction sponsors students who choose to take non-paying public interest positions at Legal Aid or Legal Service agencies that serve low-income, underfunded and/or underrepresented communities during the summer. All non-graduating students are eligible to apply for these fellowships, which are awarded each year.

C. Other Events/Programs

PILS participates in other fundraising, public service, and law school projects throughout the year as they present themselves.

Past events include:

- Organization Fair during 1L Orientation Week
- Friends and Family Day
- Kick for a Cause
- Women in Distress Halloween Carnival
- Formal Clothing Drive benefitting Becca's Closet
- Glasses Drive
- Reading at Broward County Children's Center
- Read for the Record
- Speaker Events

§ 5: PILS Journal

PILS writes, edits, and publishes The Florida Public Interest Journal. The Journal is a publication of The Florida Bar's Public Interest Law Section and is published through The Florida Bar. The Journal addresses current public interest topics. Articles are written by practicing attorneys and students.