

**CONSTITUTION  
OF  
NOVA SOUTHEASTERN UNIVERSITY  
MOOT COURT SOCIETY**

Adopted March 24, 2007 Amended April 27, 2015.

**ARTICLE I - NAME**

The name of the organization is Nova Southeastern University Shepard Broad Law Center Moot Court Honor Society (“Society”).

**ARTICLE II - PURPOSE**

This Society is established and dedicated to aid students in the development of their oral and written skills in the context of appellate advocacy. The Society administers and participates in competitions, and develops other activities in furtherance of this purpose.

**ARTICLE III-MEMBERSHIP**

The membership shall be comprised of Officers of the Executive Board, the General Board, General Society Members and Alumni-Community Board Members.

**Amendment I – Grade Point Average Requirement**

Effective July 31, 2008, all members who received an invitation to join the Moot Court Society during or after Fall 2008 must currently have and must maintain a minimum cumulative Grade Point Average (“GPA”) of 2.5, as well as remain a student in good standing as per the Code of Academic Regulations. Additionally, members whose cumulative GPA falls below 2.5 must notify the Chief Justice of the Moot Court Society immediately. Upon notification, the Chief Justice must place the member on temporary suspension. Failure to timely notify the Chief Justice may result in a revocation of the Student’s membership. If the member has already had his or her membership temporarily suspended, the member’s membership will terminate upon his or her GPA falling below the 2.5 minimum.

**Amendment II – Temporary Suspension of Membership**

Effective July 31, 2008, if a member’s GPA falls below the 2.5 minimum, the member will have his or her membership suspended for one semester, after which the member must attest to the fact that he or she has raised his or her GPA back to the minimum requirement to have his or her membership reinstated. A member may only have his or her membership suspended once during the duration of his or her time as a student at the Shepard Broad Law Center.

### **Amendment III –Travel Team Tryout Restriction**

Effective August 22, 2011, any member who is contemplating transferring from or otherwise leaving Nova Southeastern University Shepard Broad Law Center at the end of the academic year, is not permitted to try out for a Summer or Fall travel team. Those members who are contemplating a transfer, may, however, try out for a Spring travel team. Any member who tries out for a Summer or Fall team, makes the team, then transfers, will be deemed to have violated the honor code and will not be a member “in good standing” for purposes of any letters of recommendation from the NSU Moot Court Society.

Any member who competed on a specific travel team the year prior, may remain on that team without trying out if the coaches wish for that student to remain on the team. Students who have competed in a prior competition and wish to compete in a different competition must try out again.

### **ARTICLE IV- EXECUTIVE BOARD**

**Section 1. Purpose, Powers, and Duties of the Executive Board:** The Executive Board has the general power to (1) control and manage the affairs, funds, and property of the Society; (2) disperse the Society's monies and dispose of its property in fulfillment of the Society's purpose; (3) delegate authority to committees or individuals and determine compensation, if any, as it deems necessary for the carrying out of the purposes and business of the Society as set forth in this Constitution.

**Section 2. Executive Board:** The Executive Board of the Society shall consist of the Chief Justice, Executive Justice for Competitions, Executive Justice for Teams, and Executive Justice for Academics.

**Section 3. Officers:** The Officers of the Executive Board of the Society shall consist of the Chief Justice, Executive Justice for Competitions, Executive Justice for Teams, and Executive Justice for Academics.

#### **Section 4. Chief Justice:**

- a. The Chief Justice is the chief officer of the Society and is ultimately responsible for the supervision of all functions that may affect the Society. The Chief Justice's fundamental purpose is to act as the Board's representative to the students, faculty, administration, and public. In the furtherance of this purpose, the Chief Justice will represent the Society at all official Society activities and any other activity where the Society's presence is reasonably requested.
- b. The Chief Justice shall have the plenary authority:
  - i. To coordinate and oversee all activities and all financial expenditures within the Society, and ensure that all officers and committee members are carrying out their duties and fulfilling their responsibilities.
  - ii. To maintain the power to implement all disciplinary actions set forth by this Constitution and the Society's by-laws.

- iii. To conduct all board meetings and general membership meetings. If the Chief Justice is prohibited from otherwise conducting a general or special meeting, the meeting shall be conducted by a designee of the Chief Justice.
- iv. Unless otherwise provided for in the Constitution, to serve as an ex-officio voting member with regard to substantive issues.

**Section 5. Executive Justice for Competitions:**

- a. The Executive Justice for Competitions oversees all internal competitions sponsored and administered by the Society.
- b. The Executive Justice for Competitions shall have the authority:
  - i. To plan and organize any and all competitions the Society hosts, and have any other additional powers and duties assigned and approved by the Chief Justice.
  - ii. To supervise all Justices for Competitions and to assist the Justices for Competitions in the planning and organization of all competitions the Society hosts.
  - iii. To serve as “Acting” Chief Justice in the event a vacancy arise for any reason, until such vacancy is filled.

**Section 6. The Executive Justice for Teams:**

- a. The Executive Justice for Teams oversees the organization and administration of all external competitions that Society Members participate in, and collaborates with the Chief Justice regarding all financial expenditures related to external teams.
- b. The Executive Justice for Teams shall have the authority:
  - i. To facilitate all activities of any and all external competition teams of the Society, and have any other additional powers and duties assigned and approved by the Chief Justice.
  - ii. To supervise the Justices for Teams and to assist the Justices for Teams in the facilitation of team travel, team practice, and team preparation.
  - iii. To serve as the liaison between host schools and the team, and is responsible for clarification of any and all applicable competition rules and deadlines.
  - iv. To serve as “Acting” Chief Justice in the event a vacancy arises for any reason and the Executive Justice for Competitions is otherwise unable, until such vacancy is filled.

**Section 7. Executive Justice for Academics:**

- a. The Executive Justice for Academics oversees and organizes all academic facets of the Society, and serves as a liaison between the Society and the Lawyer Skills and Values Department (LSV).
- b. The Executive Justice for Academics shall have authority:
  - i. To create all problems used in all competitions administered by the Society, and may consult with Lawyering Skills and Values (LSV) Department, the Society’s Team Coaches, the Society’s Faculty Advisor, and any other expert for the purpose of problem creation. The Executive Justice of Academics retains the power to give final approval of the topic of a problem, which is only subject to veto by a unanimous vote of the Chief Justice, Executive Justice for Competitions, and Executive Justice for Teams.

- ii. To complete any other additional powers and duties assigned and approved by the Chief Justice.
- iii. To serve as “Acting” Chief Justice in the event a vacancy arises for any reason and the Executive Justice for Competitions and Executive Justice for Teams are otherwise unable, until such vacancy is filled.

**Section 8. Election and Term of Office:** The incumbent Executive Board shall appoint the new Executive Board upon application from the membership, by a simple majority vote, during the month of April for a term of one full year. Executive Board Members-Elect shall assume office on May 1 of each year and prior to May 1 shall work under the direction of the incumbent officers to ensure a smooth administrative transition.

**Section 9. Resignation and Removal of Executive Board Members:**

- a. **Resignation:** Any Executive Board Member may resign by giving written notice of his or her resignation to the Chief Justice, who will then inform the Executive Board of the resignation.
- b. **Removal:** Any Executive Board Member may be removed for just cause, at any time, at any Executive Board meeting at which a quorum is present, by a vote of two-thirds of all Executive Board Members then serving in office.

**Section 10. Vacancies:** Vacancies among the Executive Board, however arising, shall be filled by a simple majority vote of all of the members of the then serving Executive Board.

## **ARTICLE V- GENERAL BOARD**

**Section 1. Purpose, Powers, and Duties of the General Board:** The General Board has the general power to control and manage the responsibilities expressed in Article V, and to delegate authority to committees or individuals as it is deemed necessary for the carrying out of the purpose and business of the Society.

**Section 2. General Board:** The General Board of the Society shall comprise of the Executive Board, as well as Justices for Competitions, Justices for Teams, a Chairperson for Legal Community Relations, Chairperson for Publications, Chairperson for Finances, Chairperson for Administration, and Chairpersons for Research.

**Section 3. Election of General Board:** The positions designated in Article V shall be appointed from within the membership of the Society by a simple majority vote of the Executive Board, and shall not serve a term of more than one year without reappointment.

**Section 4. Chairperson for Finances:** Shall act under the supervision of the Executive Board Officers, reporting specifically to the Chief Justice, and shall have charge and custody of, and be responsible for, all the funds of the Society; and shall keep or cause to be kept, and shall be responsible for the keeping of, accurate and adequate records of the assets, liabilities, and transactions of the Society. When necessary, he or she shall coordinate all financial business with the Director of Administrative Operations of the Shepard Broad Law Center.

**Section 5. Chairperson for Publications:** Shall act under the supervision of the Chief Justice, and shall have charge of, and responsibility for, all promotional activities the organization undertakes, including, but not limited to, the Society's website and newsletter.

**Section 6. Chairperson for Administration:** Shall act under the supervision of the Chief Justice, and shall keep, or cause to be kept, the minutes of all meetings of the Society in one or more books provided for that purpose and shall see that minutes of meetings are distributed promptly to all members of the Executive Board and posted on the Society Bulletin Board. He or she shall see that all notices are duly given in accordance with this constitution and the Society's by-laws. He or she shall have charge of the books, records, and papers of the Society relating to its organization; and shall see that all reports, statements, and other documents are properly kept or filed, except to the extent that such documents are kept or filed by the Chairperson for Finance. Other duties may from time to time be assigned to him or her by the Chief Justice.

**Section 7. Chairperson for Legal Community Relations:** Shall act under the supervision of the Chief Justice and shall be responsible for developing, coordinating, and promoting community support for the organization.

**Section 8. Chairperson(s) for Research and Problem Development:** Shall act under the supervisions of the Executive Justice for Academics, and are responsible for all research and writing responsibilities delegated to them by the Executive Justice for Academics.

**Section 9. Justices for Competitions:** There shall be at least three and no more than six Justices for Competitions, including a Justice for Competitions (Scoring Division), a Justice for Competitions (Logistics Division), and a Justice for Competitions (Justice Recruitment Division). All Justices for Competitions shall act under the supervision of the Executive Justice for Competitions, and shall have charge of, and responsibility for, planning and coordinating any and all competitions that the Society hosts.

- a. **Justice for Competitions (Scoring Division):** Shall be responsible for overseeing brief scoring, oral scoring, all score calculations, and bailiffs; and shall have the authority to appoint a committee for the purpose of carrying out these duties.
- b. **Justice for Competitions (Logistics Divisions):** Shall be responsible for all competition logistics, including, but not limited to, room reservations, competitor and Judge placement, and shall serve as liaison between the Society and candidates for Society membership; and shall have the authority to appoint a committee for the purpose of carrying out these duties.
- c. **Justice for Competitions (Judge Recruitment Division):** Shall be responsible for recruiting and communicating with attorneys and Judges for the purpose of judging oral arguments in all internal competitions; and shall have the authority to appoint a committee for the purpose of carrying out these duties.

**Section 10. Justices for Teams:** There shall be two Justices for Teams, including a Justice for Teams (Team Travel Division) and a Justice for Teams (Team Practice Division). All Justices for Teams shall act under the supervision of the Executive Justice for Teams, and shall have charge of, and responsibility for, planning and coordinating any and all external competition teams of the Society.

- a. **Justices for Teams (Team Travel Division):** Shall be responsible for making all travel arrangements for each travel team. The Justice is required to have a valid credit card to make hotel and car reservations/deposits and any charges shall be reimbursed through administration. Justice shall also be responsible for coordinating reimbursements for travel team members through administration; and shall have the authority to appoint a committee for the purpose of carrying out these duties.
- b. **Justices for Teams (Team Practice Division):** Shall be responsible for scheduling and coordinating all team practices, including, but not limited to, organizing a sufficient number of practice rounds, soliciting a sufficient number of Justices, and the timely mailing of all external competition team briefs; and shall have the authority to appoint a committee for the purpose of carrying out these duties.

**Section 11. Justice of Operations:** Shall be responsible for enforcing the policies and procedures of the Moot Court Honors Society and the overall operations that occur during all competitions held by the Moot Court Honors Society. The Justice is responsible for supervising all bailiffs and members during the day(s) of competitions, and any such additional powers and duties that may from time to time be assigned to him or her by the Executive Board.

**Section 12. Resignation and Removal of General Board Members:**

- a. **Resignation:** Any General Board Member may resign by giving written notice of his or her resignation to the Chief Justice, who will then inform the Executive Board of their resignation.
- b. **Removal:** Any General Board Member may be removed for just cause, at any time, at any Executive Board meeting at which a quorum is present, by a vote of two-thirds of all Executive Board Members then serving in office.

**Section 13. Vacancies:** Vacancies among the Executive Committee, however arising, shall be filled by a simple majority vote of all of the members of the then serving Executive Board.

**ARTICLE VI - GENERAL MEMBERS**

**Section 1. Purpose, Powers, and Duties:** General Members (Members) shall administer and participate in competitions, and develop other activities in furtherance of the Society's purpose.

**Section 2. Number and Positions:** General Membership shall not be limited by any fixed number. Members shall serve on committees as deemed necessary by the Executive Committee.

**Section 3. Selection, Maintenance, and Duration of Membership:** Members shall be selected based on any one of the following: (1) Feinrider Intramural Competition performance; (2) combination of Feinrider Intramural Competition performance and excellence in writing Memorandum of Law; or (3) any other method deemed appropriate by a simple majority vote of the then sitting Executive Board. Membership duration and maintenance shall be established by the Officers of the Executive Board and shall be set forth in the Society By-laws. Failure to fulfill commitments may result in expulsion from the Society.

**Section 4. Resignation and Removal of General Members:** Any member may resign by giving written notice of his or her resignation to the Chief Justice. Any member may be removed with just cause by a two-thirds vote of all of the Executive Board Members then serving in office. Just cause shall be defined as, but not limited to, failure to fulfill established commitments for each semester, unexcused absence from General Society meetings, and failure to follow through on voluntary commitments. If good cause is shown, reinstatement of membership may occur by a two-thirds vote of all the Executive Board Members then serving in office.

## ARTICLE VII - MEETINGS

**Section 1. General Meeting:** The general meetings of the Society shall be held at least once per semester. General meetings may only be called by Executive Board Officers, upon notice of at least seven (7) days.

**Section 2. Executive Board Regular Meeting:** The frequency and dates of regular meetings of the Executive Board shall be fixed by the Executive Officers.

**Section 3. Executive Board Special Meetings:** Special meetings of the Executive Board may be called by the Chief Justice, or other Officers of the Executive Board, or shall be called at the request of any three Executive Board Members.

**Section 4. Executive Board Meetings:** Meetings of the Executive Board may be held at the Moot Court Office, or at any other place within or without the law center campus.

**Section 5. Notice of Executive Board Regular and Special Meetings:** The officers shall, upon fixing the frequency and dates of regular meetings of the Board, furnish an initial notice to each Executive Board Member of the time and place of the regular meetings. Such initial notice shall be effective notice for all regular meetings. Written notice of the time and place of special meetings shall be sent to each Executive Board Member, and posted on the Society Bulletin Board in the law center not less than three (3) days prior to the date of such meeting, or by telephone not less than one (1) day prior to the date of such meeting.

**Section 6. Waiver of Executive Board Regular and Special Meetings:** Notwithstanding the provisions of any of the foregoing sections, a meeting of the Executive Board may be held at such time or place within or without the law center as the Executive Board shall designate; and any action may be taken thereat, if notice thereof is waived in writing, by every Executive Board Member having the right to vote at the meeting.

**Section 7. Quorum of Executive Board Regular and Special Meetings:** A simple majority of the Executive Board then serving in office shall constitute a quorum for all meetings of the Executive Board. In the absence of a quorum, a simple majority of the Executive Board present may, without giving notice other than announcement at the meeting, adjourn the meeting from time to time until a quorum is obtained. At any such adjourned meeting at which a quorum was not present, any business conducted at that time may be ratified at the next meeting at which a quorum is established.

**Section 8. Voting of the Executive Board Regular and Special Meetings:** At any meeting of the Executive Board, every Executive Board member shall be entitled to one vote, and the act of a simple majority of the Executive Board members present at any meeting at which a quorum is present shall be the act of the Executive Board. The Chief Justice shall serve as the deciding vote in case of a tie. The Officers of the Executive Board may grant absent members the ability to submit a proxy vote, so long as the vote is submitted to an Officer in writing prior to the vote and the vote is cast reflecting the Executive Board member's position on the proposed issue.

**Section 9. Notice of Meetings of the General Members:** Written notice of the time and place of the meeting of the General Members shall be sent to each member, and shall be posted on the Moot Court Bulletin Board in the law center at least seven (7) days prior to the date of such meeting.

## **ARTICLE VIII- DISCIPLINE**

**Section 1: Disciplinary Power:** The administration of all disciplinary action will lie within the discretion of the Officers of the Executive Board. The Executive Board shall only maintain oversight of the disciplinary process as expressed in this Article.

### **Section 2: Disciplinary Action:**

- a. **Issuance of Strikes:** Strikes shall be issued by a majority vote of the Officers of the Executive Board. In the event a majority cannot be reached, the Executive Board, in its entirety, shall vote to issue strikes, whose issuance in such cases requires a majority vote of the then sitting Executive Board. Failure to attend any or all of any Competition hosted by Moot Court, without prior approval by the Chief Justice, shall result in an automatic issuance of three strikes, which would result in the member being expelled from the Society.
- b. **Expulsion:** A member may be expelled from the Society for just cause by a vote of two-thirds majority vote of the then sitting Executive Board.
- c. **Appeals:** A member may appeal any disciplinary action, including expulsion, to the entirety of the Appeals Board, which consists of the Executive Board plus the Justices for



Teams and Justices for Competitions. To grant an appeal, a vote of two-thirds of the then sitting Appeals Board is required.

## **ARTICLE IX - ALUMNI-COMMUNITY BOARD**

**Section 1. Purposes, Powers, and Duties:** The Alumni-Community Board is established for the purpose of developing, promoting, and supporting the goals of the organization by rendering advisory opinions, participating in organizational activities, and providing financial assistance.

**Section 2. Number and Positions:** The number of the Alumni-Community Board shall be fixed at twelve (12). The Executive Board shall define specific roles and titles for each Alumni-Community Board member serving on the Alumni-Community Board.

**Section 3. Selection and Terms of Membership:** The Alumni-Community Board members shall be appointed by a simple majority vote of the Executive Board then serving in office for a term of three (3) years staggered. The Alumni-Community Board Members shall be appointed by June 1 of each year.

**Section 4. Resignation and Removal:** Any Alumni-Community Board member may resign by giving written notice of his or her resignation to the Chief Justice. Such resignation shall take effect at the time specified in such notice, and the acceptance of such resignation shall not be necessary to make it effective. Any Alumni-Community Board member may be removed with just cause by a two-thirds vote of all Executive Board Members then serving in office, or by a two-thirds vote of all Alumni-Community Board members then serving in office.

**Section 5. Vacancies:** Vacancies on the Alumni-Community Board, however arising, shall be filled by a simple majority vote by all Executive Board Members then serving in office at any regular meeting of the Executive Board, or at a special meeting of the Executive Board called for that purpose. The appointee shall serve the remainder of the term left vacant.

## **ARTICLE XII –MISCELLANEOUS**

**Section 1. Transfer Membership Requirements:** Moot Court Honor Society applicants must satisfy the following requirements:

- 1) a letter from the advisor of the transferring society of membership in good standing to include the requirements for membership at the transferring school, and
- 2) a writing sample of ten-fifteen pages submitted for approval, and
- 3) a five-minute argument in front of a three member panel, and
- 4) the candidate must be in good academic standing at the Shepard Broad Law Center.

**Section 2. Fiscal Year:** The fiscal year of the Society shall coincide with the fiscal year of the law center.

**Section 3. Contracts, Checks, Bank Accounts, Etc.:** The Executive Board shall establish fiscal policies to the extent allowed by the law center. The Executive Board shall have the power to

enter contractual agreements on behalf of the Society to the extent allowed by the law center.

### **ARTICLE XIII – AMENDMENTS**

This Constitution may be altered, amended, or repealed, in whole or in part, at any duly organized meeting of the Executive Board of the organization. Adoption shall be a majority vote of the Executive Board. The Chief Justice shall serve as the deciding vote in case of a tie.

### **ARTICLE XIV - ADOPTION AND RATIFICATION OF THE CONSTITUTION**

This Constitution, in conjunction with the Society's By-Laws, is the sole governing document of the organization.

### **ARTICLE XV - ADOPTION AND AMENDMENT OF THE BY-LAWS**

The By-Laws may be adopted and amended by a simple majority vote of the Executive Board then serving in office. The Chief Justice shall serve as the deciding vote in case of a tie.