

NOVA SOUTHEASTERN UNIVERSITY INTELLECTUAL PROPERTY LAW SOCIETY

BYLAWS

ARTICLE I

Name and Territorial Limits

Section 1. The name of this club shall be The Nova Southeastern Intellectual Property Law Society

Section 2. The territorial limits of this club shall be that territory designated as **Nova Southeastern University**

ARTICLE II

Objects

Section 1. The objects of this club shall be:

- a) Promote the advancement of intellectual property law awareness to fellow student body
- b) Serve as a medium between the student body and representatives and organizations in the field of Intellectual Property; and
- c) Assist fellow students in their pursuit of a career of Intellectual Property; and
- d) To lobby the school to offer more Intellectual Property themed education for the student body

ARTICLE III

Members

Section 1. Classes. There shall be two classes of members as defined in the Constitution of The Nova Southeastern University Intellectual Property Law Society Bylaws: Regular Members and Executive Board Members

Section 2. Privileges of membership.

- a. All members whose participation meets the requirements set forth in these bylaws, may speak at general meetings, run for an executive position and participate in all club events.
- b. Regular Members in good standing (have met the requirements set forth in these bylaws) may be elected to or retain office.

Section 3. Admission to membership.

- a. All Members must pay their dues to be considered in Good Standing.
- b. The price of Club dues will be determined by the Executive Board at the culmination of each semester and made available to all Regular Members.
- c. All Members must meet the minimum requirements set down by Nova Southeastern University policy

Section 4. Termination of Club Membership

- a. Upon a unanimous vote of the Executive Board, and for good cause, any Regular Member may be expelled from the club

Section 5. Leave of absence.

- a. Upon a temporary leave of absence by one of the Executive Board Members, the Executive Board by majority vote retains the discretion to do one of the following:
 1. Assign a Regular Member to the position to serve during the absence
 2. Assign the responsibilities of office to another Executive Board Member
 3. Assign the responsibilities of office between multiple members of the Executive Board
 4. Any and all other remedies available to the Executive Board

ARTICLE IV
Officers

Section 1. Elected Officers.

- a) Elected Officers on the Executive Board shall include the positions of: President, Vice President, Treasurer, Secretary, Director of Communications and the Director of Public Relations

Section 2. Eligibility.

- a) Executive Board Members must be Regular Members and in good standing before running for a position

Section 3. Term of Office.

- a) The term of office shall be at least one (1) year and will end upon the graduation of the Executive Board Member.

Section 4. Removal from Office.

- a) The removal of any Executive Board Member shall be valid upon a majority vote of the Executive Board
- b) The President shall have a tie breaking vote if necessary
- c) Executive Board must show cause for such removal

Section 5. Vacancy in Office.

- a) Refer to Article V Nominations and Elections

Section 6. Duties.

Specific Board Member Duties

A) President:

- a. The President shall administer all necessary executive decisions on behalf of the club, oversee all activities of the Executive Board, and delegate duties to Members as required
- b. The President has the final say in all votes and acts as tie breaker in deadlock situations
- c. The President has full veto power unless the rest of the board unanimously votes to overrule the veto
- d. The President shall appoint members where necessary

B) Vice-President:

- a. The primary liaison between SBA and IPLS
- b. Share the duties of the President as needed, to be determined by the President
- c. Act as a direct substitute for the President in instances where the President is unavailable

C) Treasurer:

- a. Keep records of all club expenditures in written and digital format
- b. Manage any and all funds that IPLS receives in accordance with NSU guidelines
- c. Prepare a budget for each semester

D) Secretary:

- a. Support the Executive Board by ensuring the smooth functioning of club management, keeping records of any and all club events including minutes, membership attendance, and maintaining accurate contact information for all Membership
- E) Director of Communications:
 - a. Drafting communications on behalf of the club when necessary and after President approval
 - b. Drafting proposals to the amendments to the bylaws with President approval
 - c. Any and all help the President requires in the field of communications
 - d. In charge of creating and posting for IPLS on social media after President approval
- F) Director of Public Relations [Event Planner]:
 - a. Actively searches out and recruits new members
 - b. Manages the student organization fair, and family and friends day
 - c. Handle all social relation matters of IPLS, including planning and executing all club events in coordination with the President and Vice President

General Board Member Duties:

- A) Each board member shall manage one event as determined by board vote
- B) Attend all executive board meetings
- C) Attend all club events, subject to pardon by President

ARTICLE V Nominations and Elections

Section 1. Nominating Board

- A) The Executive board will determine and announce when positions are open.
- B) Letters of intent can be submitted to the Director of Public Relations by any active member of the club.
- C) A **member** is a person who pays the club dues
- D) An **active member** is a person who;
 - a. Is a member of the club for at least two semesters
 - b. Attends more than half of IPLS events for the duration of their membership

Section 2. Election Process.

- A) The board determines that an election is necessary
- B) Members submit a letter of intent to be appointed to a position
- C) The board votes on which candidate received the open position(s)

ARTICLE VI Meetings

Section 1. Executive Board Meetings

Unless necessary or otherwise ordered by the club, executive board meetings will be held twice a semester. Executive board meetings shall be determined at the end of each prior executive board meeting. Any discrepancies of when an executive board meeting shall take place will be resolved by the President.

Section 2. General Meetings

General Meetings shall occur on an as needed basis with at least one each semester.

Section 3. Special Meetings.

Special meetings shall occur on an as needed basis to be determined by the President or executive board vote.

ARTICLE VII
Dues and Fees

Section 1. Dues and Fees.

Dues

There shall be a one-time membership due of \$30. Club dues are subject to change based on the discretion of the Executive Board. If the membership dues change from a onetime due to a recurring due then that change cannot be applied to members who joined under a onetime fee requirement.

Fees

In order for IPLS to be liable for any fee that occurs during a club event a member must obtain prior written approval from the President and Treasurer.

ARTICLE VIII
Amendments

The bylaws can be amended through unanimous vote of the executive board approved by the President. An amendment to the bylaws can be submitted to vote by the executive board during a board meeting or by calling a special meeting.