

**BYLAWS
FAMILY LAW SOCIETY
NSU CHAPTER**

PREAMBLE

We, the members of the Family Law Society, NSU Chapter, hereby form an association to further the common legal and social interests of students seeking to practice and participate in the field of Family Law, and promote the highest standards of professional ethics and culture in the law school community.

ARTICLE I – NAME

The name of this organization shall be the Family Law Society, NSU Chapter.

ARTICLE II – MEMBERSHIP

Section 1. All regularly enrolled law students at Nova Southeastern University Law Center are eligible for membership.

Section 2. Dues are ten dollars (\$10.00) per year for all members, paid in lump sum based upon the year of enrollment in law school. Payment of dues provides the member an opportunity to network with other law students, lawyers, and other professionals.

Section 3. Active and non-active members shall be eligible for holding general office. Only active members shall be eligible for holding executive office. An active member is one who has paid her/his dues and who has attended at least one (1) function during the year.

ARTICLE III – OFFICERS

The officers of the association shall be the President, Vice President, Treasurer, Secretary, Director of Legal Affairs, and Director of Programming. These officers shall constitute the Executive Board.

Section 1. The duties of the President shall be to preside at all meetings of the association, to enforce the Constitution, to appoint committee heads where necessary, to call emergency meetings as prescribed herein, and to formally represent the association whenever necessary. The President shall consult with the Secretary in preparing the agenda for all meetings. The President shall be responsible for the promotion of student membership, especially those in the incoming class.

Section 2. The duties of the Vice President shall be to preside at all meetings in the absence of the President, be ex officio member of all committees and to assume the duties of the President shall

the President be unable to continue in office. The Vice President shall also be responsible for the promotion of alumni membership.

Section 3. The duties of the Treasurer shall be to collect dues, make expenditures and to render regular financial reports on request. The Treasurer shall provide a copy of the monthly bank generated statement to the association President. The Treasurer shall maintain ledgers of accounts receivable and accounts payable and shall provide a monthly report to the president.

Section 4. The duties of the Secretary shall be to keep records of the meetings, to maintain a membership roster, and to handle all incoming and outgoing correspondence. They shall also be to keep record of all meetings, functions, and fundraisers, etc. participated in or held by the Family Law Society. The Secretary may keep records by taking photographs, keeping articles, or anything else that may be of interest to the organization in keeping for future record.

Section 5. The duties of the Director of Legal Affairs shall be to provide day to day support and advice to members and to act as a barrier to assess risks by remaining current on procedures, policies, and the development of activities. The Director of Legal Affairs advises internal functions and members.

Section 6. The duties of the Director of Programing shall be primarily to research, plan, develop, and implement FLS services and fundraising events. The Director of Programming shall also be responsible for managing/hosting services and events for the benefit of charities and/or Family Law Society, NSU Chapter.

Section 7. All vacated offices shall be filled as soon as possible by a vote in accordance with the election procedures of Article IV.

ARTICLE IV – ELECTIONS

Elections shall be held in the spring semester of each year (at the first week of April). The President and Secretary shall coordinate acceptance of candidates. Should there be more than 1 candidate per position, the Executive Board shall nominate the incoming board by a plurality of votes (at least 4-2).

Section 1. The term of office shall be for the length of one (1) year. A person may not serve in the same office for more than four (4) consecutive semesters.

Section 2. Nominations and/or letters of intent shall be entertained at the regular or special meeting or by email closest to, but at least ten (10) days before the election. Nominations and/or letters of intent shall be closed at 5 PM exactly ten (10) days after this meeting or email. Only active members may be nominated to an Executive Board Position.

Section 3. Elections shall be held no sooner than (1) day after receipt of all interested candidates. The President shall deliver the names of the candidates whom accept their nominations to all active students within three (3) days after the close of nominations.

Section 4. A quorum shall consist of all 6 Executive Board Members. Except for proxy votes, all voting shall be by secret ballot. A plurality of those voting, in person or by proxy, shall dictate the outcome of the election. The Secretary shall head the Elections meeting (in the event there be more than 1 candidate per position).

Section 4a. Plurality vote defined: A person wins by plurality vote when she/he receives the most votes. There will be a run-off only in the event of a tie.

Section 5. Proxy votes must be submitted to the Secretary by 3 PM on the day before the election. Proxy votes must bear the voter's signature in order to be valid. Proxy votes may be delivered to the Secretary or the President by placing a signed ballot in either person's communication folder by 3 PM on the day before the election.

Section 6. Immediately following the election, or as soon as possible thereafter, a mandatory meeting of the former officers and the newly elected officers shall be held. An induction ceremony shall be held during the last meeting of the year. A summary of the respective officers' duties and all necessary records shall be turned over to the new officers prior to acceptance of a nomination and shall be reiterated and elaborated at the first Board meeting in the year to take effect.

ARTICLE V – MEETINGS

Section 1. The first general member meeting of each year shall be held within the first month of the Fall Semester starting and when the majority (2/3) of the board can attend. Regular meetings shall be held monthly during the school year when a majority (2/3) of the board can attend. There should be a day meeting and an evening meeting when applicable, otherwise only an evening meeting where a majority of members can attend.

Section 2. A special meeting shall be any meeting outside the regularly scheduled meetings called by the President with one (1) week prior notification to all active members for the election of officers, for a final vote, or a by-law amendment.

Section 3. Emergency meetings are any meetings outside the regularly scheduled meeting called by the President with three (3) days prior notification to all active members.

Section 4. A general statement of the agenda for the meeting shall be distributed via hard copy at the beginning of each meeting. The President, Vice President, and Secretary shall consult before each meeting to develop the agenda.

Section 5. All decisions shall be arrived at by consensus agreement.

ARTICLE VI – FACULTY ADVISOR

This association shall have a regular faculty or administrative advisor who shall advise the association and be kept informed of the association plans and financial situation.

ARTICLE VII – BY-LAW INTERPRETATION

Problems of interpretation shall be resolved in the following manner: at any meeting and upon motion by any active member; the problem(s) at issue shall be resolved by a plurality vote of the active members.

ARTICLE VIII – AMENDMENTS

Section 1. Amendments to these Bylaws shall be submitted to the President in writing for submission to the members for vote.

Section 2. Approval by the Faculty Advisor shall suffice for adoption of amendments to these Bylaws.

ARTICLE IX – BYLAWS

Bylaws shall initially be passed only during the regular or special meeting by a simple majority vote of those present.