

FOREIGN LAWYERS ASSOCIATION AT NSU
Constitution and Bylaws

Article I. Name

The name of this organization is the Foreign Lawyers Association at NSU (“FLAN”).

Article II. Purpose

The purpose of the Foreign Lawyers Association at NSU (“FLAN”) is to facilitate meaningful collaboration among the Foreign and American student. The society aims to foster a strong sense of social consciousness among our members and within our community, as well as to lend support to those who may have an interest in practicing in the arena of international law.

Article III. Membership

Section I.

General membership of the Foreign Lawyers Association at NSU (“FLAN”) shall consist of any law student at the Nova Southeastern University Shepard Broad Law Center.

Section II.

Active membership of this organization shall consist of any student who has fulfilled the payment of its dues obligations for that fiscal year, which entitles them to all rights and privileges of the organization defined herein.

Section III.

Only active members of the organization shall have the right to vote, the right to hold office, or the right to represent the organization in an official capacity.

Article IV. Voting

Section I.

For vote to take place, there must exist a quorum.

Section II.

A quorum shall exist when 30 percent (30%) of the general membership is present.

Section III.

Matters are decided by majority votes, except if otherwise specified.

Section IV.

Majority vote shall be defined as greater than half of the votes cast by persons legally entitled to vote, at a regular or properly called meeting at which quorum is present.

Article V. Executive Board

Section I.

The Executive Board shall consist of the President, Vice-President, Secretary, Treasurer and Public Relations Officer.

Section II.

Persons eligible to hold an office of the Executive Board (hereinafter referred to as the "Board") of this organization must be an active member of the organization for the entire term.

Section III. Duties

The President shall:

- Be a current law student in good-standing
- Call and conduct meetings
- Delegate duties and responsibilities to members
- Act as the chief representative of the organization
- Send e-mail announcements to the Executive Board and members.
- Send e-mail announcements on behalf of the organization.
- Plan, manage, and execute events and meetings.

Vice-President shall:

- Be a current law student in good-standing
- Act as President during the temporary absence of the President and shall assume the Chair should the President's absence become permanent.
- Co-sign all accounts with the Treasurer.
- Attend all Student Bar Association (SBA) meetings and report on those meetings at the next general body meeting.
- Perform all other tasks as directed by the President.

The Secretary shall:

- Be a current law student in good standing.
- Record the minutes of the general body and Executive Board meetings and read the previous meeting's minutes at the next meeting or determined by the Body.
- Keep an accurate list of all current FLAN members and alumni members including addresses and phone numbers.
- Receive all resolutions prior to the meeting in which they will be presented and record such resolution in the ledger.
- Keep on file all reports, records, and meaningful correspondence.
- Provide an account of the number of general members for the purposes of establishing quorum at each meeting.
- Make reservations for room requests, catering and marketing events.

The Treasurer shall:

- Be a current law student in good standing.
- Conduct all financial transactions, but may disburse funds only if such disbursement is by either the President or Vice-President.
- Keep an accurate account of all income and expenditures in a permanent book.
- Keep an accurate account of the general membership.
- Present an official financial report at each general meeting.

- Submit a comprehensive-written financial report to the Secretary before the final meeting in April and shall present it to the Body at the April meeting.

The Public Relations Chair shall:

- Be a current law student in good standing.
- Develop and implement a plan for the recruitment of FLAN members.
- Encourage cross-organizational partnership with student groups in the law center and University as a whole.
- Encourage partnership and recognition within Nova Community and Community at Large.
- Plan activities and methodologies that increase the law center's awareness and recognition of the FLAN organization.
- Research and introduce activities for FLAN membership, academic and professional development.
- Coordinate with the e-board to publicize FLAS events.

Article VI. General Board

Section I.

The General Board shall consist of the 1L, 2L, 3L and 4L Representative.

Section II. Duties

- Be a current law student in good standing.
- Encourage law students to join the organization.
- Represent the organization in an orderly manner.
- Assist the Executive Board members in their duties.

ARTICLE VII. Elections

Section I.

- Any member of FLA may apply to be a board member with submission of a letter of intent.
- Board members shall serve in their position until graduation.
- Elections will be held once a position becomes vacant.

- If the position is vacant and the student is the only one running for the position, he/she will be given the position.
- If the position is vacant and there are multiple students running for the position the student with majority of member votes shall be given the position.
- If the position is vacant and in the event of a tie, the President will be the deciding vote.

Section II. Removal of Board Members

Board members will be removed if:

- Board member is not in good standing.
- Board member resigns.
- Seventy Five percent (75%) of members vote to replace the board member.
- Upon graduation.

Article VIII. Meetings

- The organization shall meet at least once a month.
- In case of emergency or urgent matters, any officer shall call a meeting no later than 24 hours before anticipated time.
- Meetings may be announced via posted flyer, word of mouth, and/or e-mail.

Article IX. Legislation

Section I.

All legislation of the organization will be initiated by the Officers and adopted by a simple majority vote by the membership.