

Contracts and Transactional Law attorneys plan, draft, negotiate, and execute transactions between individuals, businesses, nonprofits, government agencies, and other types of organizations. They usually practice in one area of the law, like healthcare, financial services, technology, transportation, or manufacturing.

Transactional law in each of those practice areas requires the same skills: excellent reading and writing ability; negotiation skills; cultural competence; and a solid understanding of the fundamentals of contract law. Transactional lawyers must also understand the laws and regulations particular to their practice areas, e.g., data privacy in healthcare law.

For more information on contracts and transactional law, see the [Business Law Section of the Florida Bar website](#), the [Business Law Section of the American Bar Association website](#), and the [Career and Practice Development Committee of the Business Law Section of the American Bar Association website](#).

Job Type	Typical Duties
Federal Agencies Directory of Federal Agencies Federal Jobs	Draft and regulate government contracts.
FL State Agencies Directory of Florida Agencies Florida Attorney General's Office Florida State Jobs	Draft and negotiate legal contracts for the State of Florida or Florida agencies.
Local Government City Attorney's Office County Attorney's Office Mayor's Office Florida County Websites Florida City Websites	Draft and negotiate legal contracts for the city or county.
Private Law Firms	Draft legal documents. Review contracts. Negotiate contracts. Assist clients in enforcing contracts. Assist clients in obtaining remedies for breach of contract.

Professional Organizations

- [Florida Bar Business Law Section](#)
- [American Bar Association Business Law Section](#)

Other Activities

- Participate in transactional law competitions.
- Obtain an internship with an attorney or firm who practice Contracts and Transactions Law.
- Obtain an externship in contracts or transactional law.
- Participate in the Business Practice Clinic.
- Periodically check the [Simplicity Job Board](#) for opportunities in this area of law.

If any of the links attached to this document are in error please contact law-careerdevelopment@nova.edu with the name of the page and URL in error so that it can be corrected. Thank you.